

Business Meeting
Monday, March 09, 2026
MINUTES

CTO @7:03PM

Pledge of Allegiance

(Prayer)

- Led by Mayor Hughes

Roll Call

- All Present

Councilor William Bolton

Councilor Amanda Bunn

Vice-President Faith Ferebee

Councilor Monika Hill

Councilor Michelle Jackson

Councilor Harry McAlpin

President William Stewart

Mayor Ronald Hughes

Announcements

- Council met in Executive Session prior to tonight's meeting to discuss personnel issue and real estate issues.

Presentations

- None

Public Comment (Agenda Items Only)

Gabby Bannon:

- If Council reviewed the BCO and BM Contracts. Bannon didn't see
- Borough-owned cell phones record retention. WS cell phone appropriate use policy will be developed; action will be taken this evening on issuance of phones.
- Public works site renovation. Kelly Engineering will advertise the work on the project; costs TBD based on public procurement and award of project. Demo numbers April possibly.
- Council Training in mandated NIMS Training: WS Council will receive any mandated training in timely fashion. Pema money discussion between Bannon and WS.

Committee Reports

A. General Discussion (President William Stewart):

- Minutes from February Business mtg 2/9/26 and 3/2/26 Workshop are tabled until next meeting.
- There will be a call for action tonight for issuance of cell phones and a discussion for developing an appropriate use policy.
- We have a settlement proposal recommended by our insurance carrier on a police matter which council was briefed about in executive session and there will be a call for action tonight.

B. Personnel (Councilor Monika Hill):

- Request to lowering the special services rate due to police contract from the union.
- Resignation of EMT's Rocky Fontaine, Jennifer Carty, Rick Lewiski due to lack of work to achieve minimal required hours.
- Termination of employees #100245, #100447, #100571. Stipend payments will continue until Council takes action.
- RTK officer appointment of Borough Secretary. Action later in meeting.

C. Finance (Councilor William Bolton):

- See finance report
- Updating the borough approved signers for all borough bank accounts and checks (Retirement accounts: CBIZ-457'S, Schwab-POLICE PENSION and banks: Sharon Bank, Propel Bank).
- Auditor update: we are currently gathering information, and we will be late on this.
- Cost of snow removal from both storms: Winter storm 1: A2U Services -9,335.00 and Sucher-\$3,375.00; Winter storm 2: A2U Services -\$5,920.00

D. Emergency Services (Councilor Michelle Jackson):

- See police report
- See Fire Company report
- See EMS report
- See Fire Marshal report

E. Public Health & Safety (Councilor Harry McAlpin):

- See February Code Report
- Went back to December on for open permits in Opengov
- WS reminded of action item this evening to accept the January Code Report
- Discussion of hiring a cleaning or janitorial service for borough buildings and police holding cell

F. Public Facilities & Infrastructure (Councilor Amanda Bunn):

- See Engineer Report
- Dunkin Donuts problems between owner and contractor causing delays
- Liquid fuels funds use restriction discussed
- GIS sewer project data 1 year from completion and we have the data for the area 7th street to the River and width of the borough.
- Sinkholes on 9th and 12th street—we were awarded grants to cover
- Demo of the maint yard bldg. discussion.

G. Community & Economic Development (Vice-President Faith Ferebee):

- Millennium Softball Sunday group approved for use of fields.
- Thorough review of policy and procedures use of borough facilities and fields is underway
- Beautification, Vacancy, Historical Boards and Civil Service Commission are ready to take action on tonight

Mayor's Report

- No report

Action Items

Listed motions are draft Motions. Council may act on any item listed on the Agenda, and the Motion which is passed may be different from and have different effect than the Motion below.

- **Motion:** The minutes from the Workshop Meeting held on 03/02/2026
Business Meetings held on 02/09/26 are tabled.
- **Motion:** To accept/reject the issuance of a borough cell phone and a cell
phone use policy. 1st FF; 2nd AB. Roll call: BB-N AB-Y FF-Y MH-Y MJ-Y MCA-Y
WS-Y MP 6-1
- **Motion:** To approve/reject recommendation of insurance carrier for
settlement of police matter. 1st BB 2nd AB Roll call: BB-N AB-Y FF-Y MH-Y
MJ-Y MCA-Y WS-Y MPU 7-0
- **Motion:** To approve/reject the lowering of the Eddystone PD's special
service rate from \$175 to \$85. 1st BB 2nd MCA Roll call: BB-N AB-N FF-Y
MH- Y MJ-N MCA-Y WS-Y MP 4-3.
- **Motion:** To accept/reject the resignation of the EMT employees: Rocky
Fontaine, Jennifer Carty, Rick Lewiski. 1st Bolton, 2nd Jackson. 1st BB 2nd MJ
MPU
- **Motion:** To accept/reject the termination of employee #100245 payments
to employee be pro-rated to March 9. Roll call: 1st FF 2nd MCA Roll Call: BB-
N AB-Y FF-Y MH-Y MJ-N MCA-Y WS-Y MP 5-2
- **Motion:** To accept/reject the termination of employee #100447 payments
to employee be pro-rated to March 9. Roll call: 1st FF 2nd MCA Roll Call: BB-

N AB-Y FF-Y MH-Y MJ-N MCA-Y WS-Y MP 5-2

- **Motion:** To accept/reject the termination of employee #100571 payments to employee be pro-rated to March 9. Roll call: 1st FF 2nd MCA Roll Call: BB-N AB-Y FF-Y MH-Y MJ-N MCA-Y WS-Y MP 5-2
- **Motion:** To appoint Elizabeth Morales Rosa to RTK officer: 1st FF 2nd AB MPU
- **Motion:** To accept/reject the Treasurer's Report for February 2026 1st BB 2nd MJ MPU
- **Motion:** To approve/reject the Bill Pay List for February 2026. 1st FF 2nd BB MPU
- **Motion:** To approve/reject Resolution 2026-07 Signatories to Bank Accounts Monika Hill and Faith Ferebee, Elizabeth Morales Rosa, Kathy Krisac. 1st MJ 2nd BB MPU
- **Motion:** To approve/reject Resolution 2026-08 Signatories for Retirement plans the 457-CBIZ and the 429- administered by Charles Schwab & Company. 1st MJ 2nd BB MPU
- **Motion:** To approve/reject the Police Report for February 2026. 1st MJ 2nd AB MPU
- **Motion:** To accept/reject the Fire Report for February 2026. 1st MJ 2nd MCA MPU
- **Motion:** To accept/reject the EMT Report for February 2026. 1st MJ 2nd AB MPU
- **Motion:** To accept/reject the Code Enforcement Report for January 2026 FF 2nd MCA and February 2026. 1st MPU
- **Motion:** To accept/reject giving the borough manager permission with procurement of janitorial/cleaning services for borough buildings. Discussion about union contract negotiations, job descriptions, overseers, and holding cell hazmat. 1st FF 2nd MJ Roll Call: BB-N AB-N FF-Y MH-Y MJ-N MCA-N WS-N MF 2-5
- **Motion:** To accept/reject the Engineer's Report for February 2026. Discussion of HVAC for Lighthouse Hall—HVAC replacement starts in 3 wks. 1st MJ 2nd BB MPU
- **Motion:** To approve/reject allowing Kelly Engineers to advertise demolition of public works garage. 1st AB 2nd MJ MPU
- **Motion;** To approve/reject allowing Kelly Engineers to advertise for the rental/purchase of a temporary facility for highway personnel. Discussion about Costars and Muni-bid. 1st FF 2nd MCA MPU
- **Motion:** To approve/reject Resolution 2026-09 to appoint to Civil Service Commission members and terms. Regular members: Judy Faconda—term expires 12/31/2027, Karen Reeves term expires 12/31/29, Gene Wiley term expires 12/31/31. Appointment of Alternate members: Monika Hill 12/31/26, Maureen LeBow 12/31/29; Chris Hansen 12/31/31. 1st MJ 2nd BB MPU
- **Motion:** To approve/reject Resolution 2026-10 the appointment of Beautification Committee members and terms: Delores Moliex --term expires 12/31/26, Ileana Santiago—term expires 12/31/26, Joanne Fuller term

expires 12/31/27, Chris Hansen 12/31/27, Darlene Driscoll term expires 12/31/28. 1st MJ 2nd AB MPU

- **Motion:** To approve/reject appointment the appointment of Maureen LeBow to Vacancy Board term expires 12/31/2027. 1st FF 2nd MJ MPU
- **Motion:** To appoint Historical Committee Members—tabled.

Upcoming Meetings/Events

- Town Hall Friday at Joe Hughes Hall 03/20/2026 @ 6:00 PM

Discussion about quorum for TH Meeting. No more than 3 Council members will attend.

- 4/03/29 @7PM-- Workshop Meeting
- 04/13//2026 @ 7:00 PM – Business Meeting

New Business

- MR--Council workshop meetings will continue as advertised
- WS—Do we have the 3 Grants signatures? Yes, the car/truck, water-sewer, waterfront park are all signed by borough officials.

Open Discussion

- Gabby Bannon: comments on covering deficits from snow removal; comment CBO, Solicitor and BM contracts; question about grants for public works building, comments about RTK.
- WS—we are developing plans and identifying grant possibilities.
- Gene Wiley: workshops, budget, hiring a cleaner, communication, cell phone policy, LNG.
- WS—in favor of workshops.

Adjourn