



Workshop Meeting (Agenda) Monday, February 2, 2026 @ 7:00 PM

Call to Order

Pledge of Allegiance (Prayer)

Roll Call

Councilor William Bolton
Councilor Amanda Bunn
Vice-President Faith Ferebee
Councilor Monika Hill
Councilor Michelle Jackson
Councilor Harry McAlpin
President William Stewart

Mayor Ronald Hughes

Announcements

- Review of public meeting decorum:
 - Anyone desiring to address Council must be a resident or business owner in Eddystone Borough.
 - The Board will only recognize comments from the podium.
 - Speakers are required to provide their name and address for the record.
 - Public Comment section is reserved for Agenda Items Only.
 - Open Discussion is reserved for New Business topics.
 - Public Comment and Open Discussion remarks are limited to 3-minutes.

Presentations

- James Pace and Janice Smalls - An overview of services offered by Propell Credit Union (powered by BHCU).

Public Comment (Agenda Items Only)

Committee Reports

A. General Discussion (President William Stewart):

1. Introduction of Marlene Richmond as new Borough Manager.
2. Letters of Commendation to be presented to Firefighter/EMTs: Richard Gibney, Alishla Delgado and Michael Ellis at the 02/09/2026 Business Meeting.

3. Citations for Valor to be presented to Eddystone Patrol Officers: Mark Clark, Chase Smith and Matthew Smith at the 02/09/2026 Business Meeting.
4. Eddystone Borough Comprehensive Plan and Strategic Plan proposal to be presented by CH Planning at the 02/09/2026 Business Meeting.

B. Personnel (Councilor Monika Hill):

1. Salary Resolution for non-uniform / non-union employees (Crossing Guards).
2. Request from Eddystone Police Department to lower the Special Services Rate.

C. Finance (Councilor William Bolton):

1. Accounting Services Agreement with Brinker Simpson.
2. State Representative Carol Kazeem has advised that Eddystone Borough will be awarded a \$160,000 grant for the purchase of a municipal dump truck and a police vehicle.

D. Emergency Services (Councilor Michelle Jackson):

1. Declaration of Emergency due to a significant winter weather event was declared on 01/24/2026 by Mayor Ronald Hughes.

E. Public Health & Safety (Councilor Harry McAlpin):

1. Discussion about OpenGov Software for contractor licenses, rental licenses and permit related services.

F. Public Facilities & Infrastructure (Councilor Amanda Bunn):

1. Recap of the Winter Storm Event (01/25/2026 to 01/26/2026).
2. Discussion about the Environmental Policy Innovation Center (EPIC) – Funding Navigator Program.

G. Community & Economic Development (Vice-President Faith Ferebee):

1. Review of Citizen Boards, Commissions and Committees.
2. Discussion about the PSAB Junior Councilor Program.
3. Update on negotiations with the Teamsters Local 107 (Public Works).

Manager's Report

Mayor's Report

Future Action Items (Scheduled for 02/09/2026)

Listed motions are draft Motions. Council may take action on any item listed on the Agenda, and the Motion which is passed may be different from, and have different effect than the Motion below.

- **Motion:** To accept/reject the minutes from the Business Meeting held on 01/12/2026.

- **Motion:** To accept/reject the minutes from the Workshop Meeting held on 02/02/2026.
- **Motion:** To accept/reject the Treasurer's Report for January 2026.
- **Motion:** To approve/reject the Bill Pay List for January 2026.
- **Motion:** To approve/reject the Police Report for January 2026.
- **Motion:** To accept/reject the Fire Report for January 2026.
- **Motion:** To accept/reject the EMT Report for January 2026.
- **Motion:** To accept/reject the Code Enforcement Report for January 2026.
- **Motion:** To accept/reject the Health Report for January 2026.
- **Motion:** To accept/reject the Engineer's Report for January 2026.
- **Motion:** To approve/reject Resolution 2026-03 – Application for 2026 Allocation of Delaware County Liquid Fuel Tax Funds.
- **Motion:** To approve/reject Resolution 2026-04 – Participation in the PSAB Junior Councilor Program.
- **Motion:** To approve/reject Resolution 2026-05 – Appointments to Citizen Boards, Commissions & Committees.

Upcoming Meetings/Events

- 02/09/2026 @ 7:00 PM – Business Meeting (BH).
- 02/16/2026 @ 6:00 PM – Personnel Committee (BH).
- 02/16/2026 @ 6:30 PM – Emergency Services Committee (BH).
- 02/16/2026 @ 7:00 PM – Finance Committee (BH).
- 02/23/2026 @ 6:00 PM – Public Health & Safety (BH).
- 02/23/2023 @ 6:30 PM – Public Facilities & Infrastructure (BH).
- 02/23/2023 @ 7:00 PM – Community & Economic Development (BH).
- 03/02/2026 @ 7:00 PM – Workshop Meeting (BH).
- 03/09/2026 @ 7:00 PM – Business Meeting (BH).

New Business

Open Discussion

Adjourn