

BOROUGH OF EDDYSTONE  
BOROUGH COUNCIL REGULAR MEETING  
October 14, 2025 @ 7:00 PM  
Minutes Approved 11/10/2025

The Borough of Eddystone Borough Council held the October 14, 2025 Regular Council Meeting with the following members present: President Mandy Hall, VP Beth Gross and Council members Bill Bolton, Randy Perry, Bill Stewart and Rachael Walker. Absent: Michael Bannon. Mayor Hughes was also present. Professional Services present were Borough Solicitor Tim Possenti and Marcy DeLorenzo-Rosci of Brinker Simpson. President Hall called the meeting to order followed by Roll Call and then Prayer and the Pledge of Allegiance.

**1. Call Meeting to Order/Roll Call**

Councilperson Bannon: absent  
Councilperson Bolton  
Councilperson Perry  
Councilperson Stewart  
Councilperson Walker  
Vice President Gross  
President Hall  
Mayor Hughes

**2. Prayer/Pledge**

**3. Announcements**

Rec Board: Aminata Kuyateh, Recreation Board president, spoke about upcoming Rec programs, focusing on trunk and treat and Parent Night Out.

Mayor: Talked about his mental health awareness event on 10/25/25

Union Updates: Councilperson Walker spoke about FOP contract.

**4. Upcoming Public Meetings/Events**

11/10/2025 @ 6:00 PM – Executive Session  
11/10/2025 @ 7:00 PM – Council Meeting

**5. Presentation:** Marcy DeLorenzo-Rosci of Brinker Simpson gave a presentation on the 2026 Preliminary Budget.

**6. Borough Manager Update**

**7. Council Updates**

**8. Professionals Report**

Brinker Simpson: read by Marcy DeLorenzo-Rosci, Brinker Simpson

Code: read by Borough Manager Jennifer Hoff  
Engineer: read by Borough Manager Jennifer Hoff  
Fire/EMS: read by Borough Manager Jennifer Hoff  
Health: no report  
Police: read by Borough Manager Jennifer Hoff  
Solicitor: no report

## **9. Public Forum**

**Faith Ferebee:** asked if Borough Manager is RTK officer, asking about RTK from July (I asked her to resend), discussed payment of some Rec goods by Ami.

**Bonnie Smith:** Trucks on Eddystone Avenue going too fast. Dip in the road at 12th Street that they hit which makes more noise. Concerned about safety. Ask Chief about sign that used to be up.

## **10. Action Items**

**Motion:** Approval of Minutes from the September 8, 2025 Regular Council Meeting.  
Motion by Councilperson Gross, 2nd Councilperson Walker. (Amended date on minutes to Sept 8)  
Passes: 6-0

**Amend Agenda Motion** to approve the minutes from August 11, 2025,  
Motion by Councilperson Walker, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** Approval of Minutes from the August, 2025 Regular Council Meeting.  
Motion by Councilperson Walker, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To approve the Treasurer's Report, including bank reconciliations for the month of September 2025 as presented by Brinker Simpson.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To accept the BCO report for the month of July, August and September 2025 as presented.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To accept the Engineers report as presented by the Borough Manager for the month of September 2025  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To accept the Fire Report for the month of September 2025 as presented by Borough Manager Jennifer Hoff for Fire Chief Allen Reeves III  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To accept the EMS Report for the month of September 2025 as presented by by Borough Manager Jennifer Hoff.  
Motion by Councilperson Walker, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To accept Police Report for the month of September 2025 as presented by Borough Manager Jennifer Hoff  
Motion by Councilperson Gross, 2nd Councilperson Walker, Passes: 6-0

**Motion:** To accept the Code Department reports for the months of July, August and September 2025 as presented. TABLED AS MOTION IS ABOVE, DUPLICATE "BCO report".

**Motion:** To accept the Health Inspection report for July, August and September 2025. TABLED.

**Motion:** To Accept the Preliminary 2026 Eddystone Borough Budget as presented.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To Advertise the Preliminary 2026 Eddystone Borough Budget.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To pass the 2026 Financial Requirement and Minimum Obligation (MMO). The amount required to fund the Police Pension Plan is up to \$487,024 for 2026.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To award the Light House Hall HVAC contract to Hirschberg Mechanical as recommended by the Borough Engineer, Kelly Engineering. Bid amount is \$90,700.  
Motion by Bolton, 2nd Walker, Passes: 6-0

**Motion:** To award the Light House Hall flooring contract to Abacus Flooring in the amount of \$52,660.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To approve the Full Animal Protective Services Agreement by and between the Brandywine Valley SPCA and Eddystone Borough ("Municipality") effective November 1, 2025.  
Cost: Baseline Contract Fee (\$2,080) + Upfront Monthly APS (**Animal Protective Services**) Maintenance Fee (\$3,744) if paid by November 1st of each year. Billing for animal acquisition and housing stray animals from will be calculated on a monthly basis at a rate of \$416.00 per acquired dog and \$208.00 per acquired cat or other non-dog domesticated species.  
Motion: TABLED

**Motion:** Build a Little Free Library in front of Lighthouse Hall to encourage literacy in our Eddystone Community. All details provided in scope document. Cost: none (donated by The Community's Foundation (TCF)).  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To approve cost for a mural in Lighthouse Hall. Project Goal: LHH Activities room gets a beautiful mural, Eddystone Youth get to participate in a public art project with an art professional (Goal: career exploration and art skills). Cost: \$400, vendor: Michelle's Art Box.  
Motion by Councilperson Gross 2nd Councilperson Perry, Passes: 6-0

**Motion:** To approve a collaboration between Youth Development United and Eddystone Borough to provide a soccer & physical education program for Eddystone Youth. Location TBD. Cost to Borough: none  
Motion by Councilperson Bolton, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To accept the resignation of Rufus Stokes, Code Enforcement Officer, effective October 3, 2025.

Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To publicly advertise for an Eddystone Code Enforcement Officer effective immediately.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To approve the FOP Contract dated 10/9/25. Hereby approving and authorizing the execution of the new collective bargaining agreement between the Borough of Eddystone and the Eddystone Police Department. This agreement shall be effective as of January 1, 2025 and shall remain in force through December 31, 2029 subject to the terms and conditions outlined therein. Furthermore, we move that the Council President and Borough Manager be authorized to sign the agreement on behalf of the Borough and take any necessary administrative actions to implement its provisions.  
Motion by Councilperson Walker, 2nd Councilperson Bolton, Roll Call Vote: 5-1 (no by Stewart).

**Motion:** To approve resolution number 2025 -11 to approve submitting a Multimodal Transportation Fund grant of \$3,000,000.00 from the Commonwealth Financing Authority to be used for 2nd Street extension project.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To approve PennDot to interconnect traffic signals to the PennDOT Unified Command and Control System and install CCTV cameras at the following intersections:

- Industrial Highway (SR 0291) and Saville Avenue
- Industrial Highway (SR 0291) and Liberty Electric Access/  
Exelon Generation South Station Access
- Industrial Highway (SR 0291) and Exelon Eddystone Station and  
Boeing Driveways

This is being done at no cost to the Borough by Traffic Planning and Design who has been hired by Penn Dot to evaluate and upgrade signal along Route 291 in preparation for the 250th United States celebration and other events next year.

Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To hire, as needed, a Facilities Custodian. Rate to be determined.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 4-2  
(No by Councilperson Perry and Councilperson Stewart).

**Motion:** To accept the resignation of EMS employee Amelia Christensen.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To accept the resignation of EMS employee Michael Rizzuto.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To hire Michael Venables as a Police Turnkey employee as needed.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To hire John Crooks as a Police Turnkey employee as needed.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To hire Stephen Gallo as a Police Turnkey employee as needed.  
Motion by Councilperson Gross, 2nd Councilperson Bolton, Passes: 6-0

**Motion:** To hire David Reilly as a Police Turnkey employee as needed.  
Motion by Councilperson Walker, 2nd Councilperson Gross, Passes: 6-0

**Motion:** To set the Special Police Services rate at \$175 per hour.  
Motion by Councilperson Walker, 2nd Councilperson Walker, Passes: 6-0

**Motion:** To approve a community-driven alumni basketball game to honor the memory of Katrina and to help support her daughter, M Pennell. The event will bring together former players, families, and the local community for a day of remembrance, giving, and togetherness.

Proposed Event Details:

- **Date:** Sunday, December 21 (flexible based on gym availability)
  - **Time:** 2:00 PM – 4:00 PM (adjustable as needed)
  - **Location:** Lighthouse Hall Gym
  - **Participants:** Alumni players—both men and women—from the community
- Motion by Councilperson Perry, 2nd Councilperson Walker, Passes: 6-0

#### **11. Motion to Adjourn**

Motion by Councilperson Walker, 2nd Councilperson Gross Passes: 6-0